

1 INTRODUCTION

- 1.1 North Bristol Post 16 Centre ("the Centre") is a co-educational sixth form (Years 12 and 13) jointly operated by Cotham School and Redland Green School. The Centre operates across two sites, one based at Cotham, and one at Redland Green. Students from these schools who meet the minimum entry requirements are able to progress to the Centre automatically.
- 1.2 The Centre operates in partnership with Fairfield High School, Henbury School, Orchard School, and Oasis Brightstowe Academy (the "Partner Schools"), and is intended to provide sixth form education for all those students from Cotham School, Redland Green School and the Partner Schools who wish to progress to the courses available, and who are currently on the roll of one of these schools.
- 1.3 The term "external applicant" refers to students from non-partnership schools.
- 1.4 The Governors of Cotham School and Redland Green School have delegated authority to operate the admission arrangements to the Centre through the Post 16 Committee.

2 NUMBER OF PLACES

- 2.1 The Published Admission Number (PAN) is the number of places available for students not already on the roll at Cotham School or Redland Green School, and who are able to progress to the Centre.
- 2.2 The PAN is 60 for Cotham School and 60 for Redland Green School (making an overall total PAN of 120 for the Centre).
- 2.3 If the Centre is not oversubscribed, all applicants meeting the minimum entry requirements will be offered a place. If there are more applications than places, the places will be allocated up to the PAN using the oversubscription criteria set out below.

3. EHC PLANS / STATEMENTS OF SEN

All students who have an Education, Health and Care Plan, or Statement of Special Educational Needs which name the Centre will be admitted.

4 MINIMUM ENTRY REQUIREMENTS

- 4.1 Both internal and external students wishing to enter the sixth form will be required to meet the minimum academic entry requirements for entry, published by the Centre. These are as follows:
 - For Level 3 Courses: 5 GCSE's grades A*-C, including either C in English language and level 2 qualification in Mathematics (e.g. GCSE grade C, Functional English and Functional Mathematics pass) OR C in Mathematics and level 2 qualification in English Language (e.g. GCSE grade C Functional English and Functional Mathematics pass). BTECs to count as a maximum of 2 GCSE's, regardless of size of qualification. Where students have previously studied a subject to GCSE standard, they must gain a minimum of a grade C in that subject in order to progress to AS level study. Where students progress from a full-time level 2 BTEC diploma course taken within the Post 16 Centre, or any other post 16 centre, a merit is required for progression to the level 3 course.

Level 2 study programmes

- For Business BTEC Level 2, students require 4 GCSE passes grade D or equivalent.
- For GCSE Foundation Programme students must have 3 GCSE's grade C, English and Mathematics GCSE grade D.

Extenuating circumstances may be taken into consideration.

- 4.2 In addition to the minimum academic entry requirements for the sixth form, applicants will need to satisfy minimum entrance requirements to the courses for which they are applying. **Details of these requirements are published in the prospectus.**
- 4.3 If internal or external applicants fail to meet the minimum course requirements, but meet the minimum academic entry requirements, they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.
- 4.4 Whilst every effort is made, admission to the Centre does not guarantee entry to the courses as offered in the prospectus. Entry to courses is subject to sufficient student numbers, relevant staffing and the availability of specialist accommodation that is cost effective.
- 4.5 Changes to courses following discussion with students will only be permitted if there is room in the intended class and that altering the course does not involve unreasonable disruption to the learning experiences of other students.

5 OVERSUBSCRIPTION CRITERIA

- 5.1 In the event of oversubscription, priority will be given in the following order:
- 5.1.1. Looked After Children / Previously Looked After Children. Previously Looked After Children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.
- 5.1.2. Students who are predicted to meet the general minimum entry requirements and who attend one of the Partner Schools. In the event of there being insufficient places for students from these schools the tiebreaker would be the closest applicant measured by straight line distance between the student's home address, and the address of the relevant partner school (namely the school which they attend), carried out by the Local Authority's computerised mapping system.
- 5.1.3. External applicants, namely students from non-partner schools who are predicted to meet the general minimum entry requirements. In the event of there being insufficient places for external applicants, the tiebreaker would be the closest applicant measured by straight line distance between the student's home address and the campus to which they have applied (i.e. either Cotham School or Redland Green School), carried out by the Local Authority's computerised mapping system. In the event that two pupils live equidistant from the Centre, the Centre will draw lots to decide.

6 PROCESS OF APPLICATION/EXPRESSION OF INTEREST

External applications must be made by the deadline of Friday 4th December 2015 for admission in September 2016.

7 ARRANGEMENTS FOR APPEALS

There will be a right of appeal to an Independent Appeals Panel for all unsuccessful applicants and this should be done in writing to:

Chair of the Post 16 Committee (Joint co-chaired Committee)

North Bristol Post 16 Centre

Charnwood House

30 Cotham Park

Cotham

Bristol BS6 6BU

Redland Court Road

Bristol

BS6 7EH